

**Minutes
Special Council Meeting
3 South Main Street
Thornville, OH
September 15, 2022**

Council Members:

Erica O'Neill
Sterling Krout
Kim Billman
Gina Kaetzel

Other Village Officials:

Traci Sturgill, Village Administrator
Kelly Beem- Interim Fiscal Officer

Guests Present: None

Call to Order/ Pledge of Allegiance:

Council President Gina Kaetzel called the Village of Thornville Special Council Meeting to order on September 15, 2022 at 7:00 p.m. by saying the Pledge of Allegiance.

Roll Call:

Roll Call was taken with Council member Kim Billman, Council member Gina Kaetzel, Council member Erica O'Neill and Council President Gina Kaetzel present. Council member Jill Anderson sent an email to Traci stating she would be absent tonight. No one had heard from Council member Lynne Snider but she was not in attendance tonight.

Council President Gina Kaetzel made a motion to approve the business agenda for September 15, 2022 and was seconded by Council member Erica O'Neill. A roll call vote was taken with all council members voting aye.

Roll Call

Kim Billman- aye
Sterling Krout - aye
Gina Kaetzel- aye
Erica O'Neill- aye
Motion passed 4-0

I, Council President Gina Kaetzel, make a motion to adjourn into executive session at 7:02pm, pursuant to R.C. 121.22 (G)(1) to consider the appointment, employment, promotion, dismissal or compensation of public employees or officials and to also invite into the executive session, Village Administrator Traci Sturgill and Interim Fiscal Officer Kelly Beem. Motion seconded by Council member Sterling Krout. A roll call vote was taken with all council members voting aye.

Roll Call

Kim Billman- aye
Sterling Krout- aye
Kim Billman- aye
Erica O'Neill- aye
Motion passed 4-0

Village Administrator Traci Sturgill excused herself from the executive session so they could discuss her position without her there.

Council President Gina Kaetzel made a motion to adjourn out of executive session at 8:40 p.m. and was seconded by Council member Sterling Krout. A roll call vote was taken with all council members voting aye.

Roll Call

Kim Billman- aye
Gina Kaetzel- aye
Sterling Krout- aye
Erica O'Neill- aye
Motion passed 4-0

Discussion held: Council President Gina Kaetzel advised Village Administrator Traci Sturgill council would like to schedule another meeting for October 17th to continue the review of job descriptions and salaries. They would like Mayor Harmon and all council members in attendance for these discussions. They will also be adding items to the next committee meeting in regards to job responsibilities, job descriptions and detailed daily

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workflow. They also want me to check with the Mayor's Court Clerk to see how much longer she is planning on staying on.

I, Council President Gina Kaetzel, make a **motion** to adjourn into executive session at 8:49 pm, pursuant to R.C. 121.22 (G)(1) to consider the appointment, employment, promotion, dismissal or compensation of public employees or officials and to also invite into the executive session, Village Administrator Traci Sturgill and Interim Fiscal Officer Kelly Beem. **Motion** seconded by Council member Kim Billman. A roll call vote was taken with all council members voting aye.

Roll Call

Gina Kaetzel- aye
Erica O'Neill- aye
Kim Billman- aye
Sterling Krout- aye
Motion passed 4-0

Council President Gina Kaetzel made a **motion** to adjourn out of executive session at 9:00 p.m. and was seconded by Council member Sterling Krout. A roll call vote was taken with all council members voting aye.

Roll Call

Sterling Krout- aye
Erica O'Neill- aye
Kim Billman- aye
Gina Kaetzel- aye
Motion passed 4-0

Discussion held: Council President Gina Kaetzel advised once council has the information they will talk about on next committees, all salaries and job descriptions will be reviewed, updated and discussed at the next Special Council meeting they are scheduling for October 17th.

Council President Gina Kaetzel asked for a **motion** to adjourn. **Motion** made by Council member Sterling Krout and was seconded by Council member Kim Billman. A roll call vote was taken with all Council members voting aye.

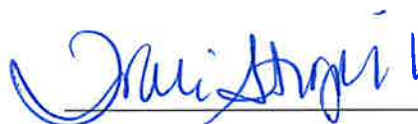
Roll Call

Sterling Krout- aye
Erica O'Neill- aye
Kim Billman- aye
Gina Kaetzel- aye
Motion passed 4-0

Meeting concluded at 9:05 pm



Mayor Dan Harmon



Traci Sturgill, Council Clerk